

**MINUTES OF THE BOARD MEETING HELD ON  
FRIDAY 22 SEPTEMBER 2006 AT 0930 HOURS**

Present: Mr. A.M.B. Bell Chairman  
Mr. D. Ellis  
Mr. P. Fish  
Mr. P.J. Morgan  
Mr. M.D. Reynolds  
Captain M.J. Sansom Chief Executive

In Attendance: Captain M.B. Killingback Deputy Harbour Master  
Mr. B. R. Buist Leisure Services Manager  
Mrs. B. Jenkins Secretary

Prior to the commencement of the Board business the following presentations were made:

- i. **Mr Alan Brownscombe, Accountant Winter Rule** – Report at 9c below.
- ii. **Mr. Peter Morgan – Amendments to Strategy Document** - Report at 3(viii) below.

The business of the Board meeting followed:

Present: Mr. A.M.B. Bell Chairman  
Mr. P. Fish  
Mr. P.J. Morgan  
Captain M.J. Sansom Chief Executive

Mr D Ellis and Mr M Reynolds attended the presentations but left the meeting before it was completed.

Apologies were received from Dr. K. Sumser Lupson, Mr. J.P. Bottomley.

The Minutes of the Board meeting held on 4 August 2006 were approved and signed.

Matters Arising:

**Docks Development and Dredging Proposals – Funding for Grant Applications:**

Captain Sansom reported that he would be overseeing the EIA tender exercise as Mr. Reynolds would be working on the Cruise terminal and other developments. The tender document for the EIA compliant with the European Journal advertising procedure was in the process of being compiled by Cornwall Enterprise.

A further dredging application covering the revised channel area has been submitted with the appropriate fee. Costs for the application are shared between FHC and A & P.

**Waterfront Development – Lottery Grant Application:**

Reported that the lottery grant application was now dead and any development of North Quay would have to be undertaken without lottery funding. The Committee is still meeting to look at any future master planning issues and the possibility of sourcing other funds.

**Infrastructure:**

a. **Future options for the North Quay Site:** Captain Sansom reported that Rosemary Lynch advised that a concept for North Quay development had to be agreed before detailed plans or specifications could be prepared. She had undertaken to prepare outline plans for consideration by the Board at the next meeting.

b. **Relocation of Falmouth Marine School:** The Board were advised that the Marine School had made an approach looking at the possibility of procuring some of the Harbour Commissioners land to assist with developing a new site. Captain Sansom reported that in his view, there would be merit in discussing the options with the Marine School and Carrick with a view to trying to resolve some existing operating problems at Grove Place. Captain Sansom to meet with Terry Grove-White of CDC to seek his views on the possible options

c. **Relocation of FHC Workshop facilities:** Captain Sansom reported that With the development of residential and retail property in the workshop vicinity, it is increasingly difficult to envisage a long term future for the workshop on its current site. Previous attempts to find a suitable alternative site were unsuccessful but A&P have offered a site for consideration that may be suitable. Captain Killingback to do an assessment of the suitability of the Site present findings to the Board at the next meeting.

**Ship to Ship Transfers:** Nothing further heard from the Department of Transport.

**Purchase of new Pilot Boat:** Captain Killingback reported that work on the ARROW was progressing well. Both he and Barry Buist had recently had a trip on the Tees Boat and were very impressed by the performance.

**Naming Ceremony** – This may need to be transferred to the end of November due to unforeseen circumstances. Mr. Ellis to liaise with Lady Mary regarding her availability.

**Department of Transport Inquiry:** Nothing further to report.

**Strategy Document:** Mr. Morgan reported that the sub-committee had considered the responses received in respect of the Draft Strategy Document that had been circulated. Amendments where appropriate had been incorporated. The Board approved the changes. Letters to those that responded with comments to be acknowledge. Those that had just replied in a positive way will also be acknowledged. Final draft of the document to be published on the website and any comments from stakeholders to be received by 20 October next. Printing and distribution to be agreed.

The strategy sub-committee stated that it was their intention to seek an early opportunity to hold a meeting with the directors of commercial businesses to discuss their needs.

**Pre-paid Harbour Dues Scheme:** The system adopted by Fowey was considered by harbour staff and as a result a paper, prepared by Barry Buist, was tabled. Mr. Buist spoke on the details and referred to possible problems that could arise with the implementation of the scheme.

The Board decided that the benefits of the scheme were insufficient to justify the administrative effort and decided not to proceed.

**Mussel Farming in the Carrick Roads:** Captain Sansom reported that he had met with Steve Kestin to discuss his proposal for farming mussels in the Carrick Roads. It was agreed that the proposal was potentially viable and Dr Kestin had undertaken to contact English Nature for advice relating to possible environmental considerations. He would then be consulting the proposal initially through the SAC Advisory Group.

#### Chief Executive's Report:

The Chief Executive's report for the period 21 July to 15 September 2006 was received and adopted.

Captain Sansom reported that the TRELAWNEY replacement engines were now in hand and that the work is being carried out by Marine Trak Engineering at Mylor Yacht Harbour.

Trinity House inspected the local aids to navigation on 18 July and apart from three small defects, which have now be addressed, the navigation buoys were found to be in good and efficient order.

A poster, promoted by Devon & Cornwall Constabulary, highlighting the dangers of boozing and cruising, was tabled.

A letter from Falmouth Pilots Partnership over various issues was circulated together with Captain Sansom's reply.

The Minutes of the Consultative Committee meeting held on 12 September were circulated.

Mr. Morgan reported on the conference he had attended recently.

Harbour Master's Journal:

The Harbour Master's Journal was not available for signing.

Organisation Audit 2006:

This item to be discussed at the Board meeting on 20 October.

Finance:

**Profit and Loss Accounts – July and August 2006:** The Profit and Loss Accounts for July and August 2006 were noted.

Future Requirement for Services of Deboran Clark Associates:

This item to be held over until the Board meeting on 20 October.

Student Project Application:

To be discussed at the Board meeting on 20 October.

Correspondence:

i. **RNLI – Use of Custom House Quay:** A letter of thanks for the use of Custom House Quay for the RNLI Fun Day and Evening Service from the Falmouth Branch RNLI was received.

ii. **Cornwall and Isles of Scilly Economic Forum – Strategy Consultation:** It was noted that this strategy was now out for consultation.

iii. **NMMC Request for Further Sponsorship:** This item to be discussed at the meeting on 20 October.

The meeting ended at 1415 hours.

The next Board meeting will be held on Friday 20 October 2006.