

**MINUTES OF THE BOARD MEETING HELD ON  
FRIDAY 16 MARCH 2007 AT 1000 HOURS**

Present; Mr A.M.B. Bell Chairman  
Mr D. Ellis  
Mr P Fish  
Mr J. Langan  
Mr P.J. Morgan  
Captain M.J. Sansom Chief Executive

In Attendance: Captain M.B. Killingback Deputy Harbour Master  
Mr B.R. Buist Leisure Services Manager  
Ms L. Allan Finance & Administration  
Manager  
Mrs B. Jenkins Secretary

Apologies were received from Dr K. Sumser-Lupson and Mr M.D. Reynolds.

The Minutes of the meeting held on 16 February 2007 were approved and signed.

Matters Arising from the Minutes not included on the Agenda:

None

Draft Annual Report:

Captain Sansom reported that he had passed the draft text for the annual report to Lou Jones for preparation. A draft proof will be available for the meeting on 23 March next. The report will be presented in a similar format to the Strategy Document.

Annual Public Meeting:

Confirmed that the Annual Public meeting will be held at the National Maritime Museum on Thursday 29 March at 7.30 p.m.

Royal Haskoning will give a presentation on the EIA to the SAC Management Group during the morning.

The evening meeting to take the following format –

Opening Address	The Chairman
Annual Report	Captain Sansom
Update on Strategy Document	Mr Morgan
Presentation on EIA	Royal Haskoning

Extra copies of the Strategy Document to be available at the meeting.

#### Sub-Committees Meetings 2007:

A list of members on the Audit; Remuneration; and Business Planning sub-committees was tabled.

These were;

##### **Audit**

Andrew Bell  
Dave Ellis  
Peter Fish

##### **Remuneration**

Andrew Bell  
Peter Morgan  
Mike Reynolds

##### **Business Planning**

Peter Morgan  
Peter Fish  
John Langan

It was agreed that early meetings of all three committees should be arranged as soon as possible. The Chairman of each committee to liaise with Captain Sansom regarding meeting venue and secretarial support if required.

Audit Committee – to meet as soon as possible after Easter to agree terms of reference.

Remuneration Committee – to meet as soon as possible after Mr Reynolds return to the port. Members of the Consultative Committee and others available for consultation.

Mr John Brown to be asked to attend meetings of this committee.

Business Planning Committee – to meet and draw up a schedule of the tasks for discussion and consultation.

#### Boatman's Bye-Laws:

A letter from Bircham Dyson Bell in respect of Boatman's Bye-Laws was tabled for discussion.

Captain Sansom gave a resume on the history and requirements of the current Bye-Laws that had been drawn up in conjunction with other ports in the south west and explained that national legislation introduced in December had removed local enactment powers in respect of the licensing of boatmen.

#### Ecoports Foundation:

A letter from the Ecoports Foundation Secretariat inviting ports to join the scheme that has been running for about 5 years.

The Board discussed the benefits of joining Ecoports which promotes the stimulating sustainable development of seaports through sound environmental management practices.

As this falls in line with the principles of the Strategy Document members agreed that FHC should join the Foundation.

#### Name Selection of New Boat:

Captain Killingback advised that the new Orkney vessel had been purchased and required naming. Agreed the vessel be named ARWENACK. Noted it is not necessary to register this vessel.

ARROW – Under the marine mortgage conditions with HSBC it is necessary to register the vessel. However the Ships Registry have advised that ARROW is already registered to a vessel. It was agreed that the preferred alternative should be ARROW OF FALMOUTH. A carving note will be issued in this name as part of the registration process.

#### Chief Executive's Report:

Mr Bell – asked for Captain Sansom's comments following his appearance on the Politics Show.

D V Howells Ltd – noted that the disputed invoice has been credited out and the situation will be reviewed by both parties in due course.

Mr Fish – enquired when Karen Sumser-Lupson would be making a presentation on her work and involvement with Europe. Captain Sansom advised that he anticipated this would take place at the April meeting.

Open Day – noted that nominees for the Open Day had been received from Mr Ellis and Mr Fish. Date to be fixed towards

the end of April for this event. Both Mr Ellis and Mr Fish prepared to act as hosts on the day.

Mussel Farm – reported that several objections have been received in respect of the possible location of a mussel farming facility in the Carrick Roads. Some objectors have also approached the SAC Advisory Group for their support.

Captain Sansom advised that a consultation process on navigation issues would be followed if the applicant indicated that he wished to progress the application following an assessment of the environmental issues.

The Board to be prepared for enquiries on this issue at the Public meeting on 29 March.

Mr Morgan – asked if there would be any additional costs on the EIA process when looking at the revised approach channel that has been proposed. Captain Sansom advised that this would be determined shortly.

Mr Morgan re Safety Committee minutes - reported that he had spoken with the RYA at their Drink/Drive seminar where they were promoting education as the way forward on this issue.

They had advised that there were legal obstacles to do with powers to breathalyse that were preventing the implementation of the current legislation for leisure craft.

Captain Sansom advised that he was unaware of any legal obstacles to the legislation. It was envisaged that the police would be called to administer any breath tests. It was noted that FHC liaise closely with the local Police who are keen to participate when required. The RYA rep endorsed this good practice.

Harbour Master's Journal:

The Harbour Master's Journal was noted and signed.

Requests for Financial Support:

**AZAB 2007:** A request from the AZAB Committee for use of FHC facilities and reduction in costs for vessels arriving in the Port prior to the commencement of the 2007 AZAB race. After discussion the Board agreed to offer 7 nights for the price of 5 nights on the Yacht Haven facilities.

**Combined Watersports Cornwall Group:** A request for financial support for a group travelling to Brittany for the

Watersports Festival was tabled. The Board declined the request.

Correspondence:

**National Maritime Museum – Your Falmouth:** Invite for Commissioners to attend the new display on Friday 30 March next from 6.00 p.m. – 7.30 p.m. Anyone wishing to attend is asked to Captain Sansom.

**Winter Rule – Marine Economy:** Invite to Commissioners to attend a presentation by Winter Rule entitled Marine Economy. This will be held at the Tremough Campus on 18 April 2007 at 5.15 p.m. Anyone wishing to attend is asked to Captain Sansom.

Urgent Business not covered by Agenda:

None

The meeting ended at 1140 hours

The next meetings are as under –

Friday 23 March      AGM and Annual Accounts Presentation

Friday 20 April      Board Meeting