

**MINUTES OF THE BOARD MEETING HELD ON
FRIDAY 13 JANUARY 2006 AT 1000 HOURS**

Present: Mr.A.M.B. Bell Chairman
Mr. J.P. Bottomley
Mr. D. Ellis
Mr. P.J. Morgan
Captain M.J. Sansom Chief Executive

Apologies were received from Messrs. P. Fish, M. Reynolds and J. Harris.

In Attendance: Captain M.B. Killingback Deputy Harbour Master
Mrs. B. Jenkins Secretary

The Chairman welcomed members to the first meeting of 2006 and hoped that the newly appointed Commissioner, Mr. J. Harris would be at the February meeting.

Statutory Declaration:

The following Commissioner made his Statutory Declaration –

Mr. Andrew Bell

Mr. Morgan, the Deputy Chairman, congratulated Mr. Bell on his re-appointment to the Board.

The Minutes of the Board meeting held on 25 November 2005 and the Budget meeting minutes of 11 November 2005 were approved and signed. Mr. Ellis advised that he was in attendance for the meeting of 25 November and this was duly noted on the minutes.

Matters Arising:

Docks Development and Dredging Proposals: Captain Sansom advised that the update on the project forwarded to interested parties had been well received by them.

A further meeting is planned, hosted by the RDA for 10 February. Although the Commissioners had not been invited initially, the RDA had indicated that they could attend if they thought the meeting would be relevant to them.

It was agreed that a representative from the Commissioners should attend as consideration of a possible Harbour Re-organisation Order may prove useful to the discussions.

It was reported that there is no money allocated within the current Objective One programme for either the Environmental Impact Assessment (EIA) or the works required. Hopes therefore rest on the recently announced successor programme.

The Government Office South West has recently issued a press release stating that the Docks development remains part of their outstanding projects.

Mr. Ellis said that he felt it would be beneficial to make further contact with the County Council on the subject of the Docks development and requested that a briefing sheet be prepared on the proposals. Mr. Ellis offered to liaise with the Chief Executive's department.

Waterfront Development: Copy of the Living Landmarks Bid to the Big Lottery (Heritage Funding) for development of certain Cornish Harbours was circulated. Two FHC sites are included in the nomination but no details appear to be available regarding these areas.

Captain Sansom advised that despite e-mails to Terry Grove-White of Carrick Planning, and John Winskill of Carrick District Council, he had been unable to get any information on the waterfront development scheme. He would try again to obtain a copy of the draft Action Area Plan.

The Board agreed that the Chief Executive meet with Roger Bonney and Terry Grove-White to discuss the waterfront proposals.

Infrastructure – Temporary Building on North Quay: Mr. Bottomley and Captain Sansom have met to review the site for a possible temporary building on North Quay. Miller Commercial were approached to give a guide on what rental might be forthcoming from the site and they suggested that £2k would seem a reasonable rental and offered to seek possible tenants if the Board so wished. Captain Sansom to negotiate with Miller Commercial regarding their fees.

Ship to Ship Transfers: Responses from 3 Consultees on the Oil Pollution Plan had been received and circulated to Commissioners.

Captain Sansom advised that a response from English Nature on the STS proposals contained some valid and helpful comments.

Due to the uncertain progress of STS decision making, the Board agreed that it may be appropriate to re-consult the OPRC

plan without including the STS operations in it bearing in mind that the Plan required to be re-approved by the MCA in 2006. The STS element could then be consulted separately as a major amendment if required.

It was agreed that Deborah Clark should be invited to the next Board Meeting in February to update the Board on the proposed communications strategy.

Public Relations Opportunities: The very positive publicity received on the 2005 Award presented to Alan Barnes in December last was recorded. It was felt that this highlighted to stakeholders and other that the safety element within the port features high on the FHC agenda.

The Terms of Reference for the Regeneration Sub Committee were tabled and the following amendments agreed –

Change name to – Regeneration Strategy Committee
Remove paragraph 2 in toto.

Purchase of new Pilot Boat – Boat Name: Captain Killingback reported that he had consulted with the Consultative Committee, pilots and pilot boat crews in respect of a suitable name for the new pilot boat now under construction. Various names had been suggested and it was agreed that a long list be made available for the Consultative Committee for consideration prior to their next meeting. The Board should receive a short list to consider at the next Board Meeting.

The Naming Ceremony to be discussed at the next meeting of the Board on 3 February.

MAIB Draft Report – Copy of Response: Captain Sansom gave a brief resume of the MAIB report into the collision between Carrie Kate and Ketz on 16 July 2005. A copy of Captain Sansom's response had been circulated to Board members.

Commissioner Appointments: The Chief Executive reported the following –

Mr. A.M.B. Bell	Re-appointment
Mr. M.D. Reynolds	Re-appointment
Mr. J.R. Harris	New appointment

Port Environmental Certification Scheme:

Mr. Bottomley and the Chief Executive had met to review the Port Environmental Certification Scheme and as a result had

decided that participation in the scheme could not be resourced in the coming year.

It was agreed to review and update the existing plans and systems during the coming 12 months. This work would be useful preparation for participating in the scheme at a future date.

It was reported that the SAC Management Scheme had been circulated in final draft form for sign off.

Chief Executive's Report:

The Chief Executive's Report for the period 18 November 2005 to 6 January 2006 was received and approved.

Mr. Bottomley – Requested the cost of lighting the Black Rock Beacon and the Lugo Buoy. Advised £2k - £2.5k for Black Rock Beacon and £250 for Lugo Buoy. These improvements to the navigation aids are being carried out because of the nighttime dangers if they remain unlit.

Water Taxi/Rubbish Boat – Captain Sansom reported that the proposal from the King Harry Ferry Company to purchase a specialist rubbish collection boat had been considered.

After consideration and discussion, it was felt that a water taxi vessel could be used equally as well to remove rubbish from the harbour when not on taxi duties. A specialist rubbish boat would not be well suited to be used for other purposes.

Consultative Committee Minutes – to be included as an agenda item in the future.

Stakeholders Questionnaires – Results to be available for the next Board meeting.

Harbour Master's Journal:

The Harbour Master's Journal was noted and signed.

Report from Audit of Safety Management System:

An audit report from Nicholsons Risk Management on the Port Marine Safety Code Compliance was tabled. A brief report to be included in the next newsletter to Stakeholders.

Finance:

Merchant Navy Officers Pension Fund: A rather strong letter from the MNOFF, probably directed at those who had not paid their percentage of the shortfall, was tabled. Captain Sansom reported that the FHC liability in the region of £10k had been settled in November last. An acknowledgement of receipt of their letter to be forwarded to MNOFF.

Cornwall County Council Pension Fund: A letter from Winter Rule, Accountants, in respect of deficiencies in the CCC Pension Fund was tabled. The proposed liability will be included in the accounts for the year to 31 December 2005.

Correspondence:

a. **Port Health Authority:** A letter from Andrew Hopson, Chief Port Health Officer, thanking Captain Sansom for attending the Authority's meeting in November last was tabled. The informative and interesting presentation on ship to ship transfers, was much appreciated by all those present and Mr. Hopson invited Captain Sansom to attend the June/July meeting of Port Health each year to provide updates on port operations as a whole.

b. **Falmouth Tall Ship Association Corporate Membership:** The Board approved the continued Corporate Membership to the Falmouth Tall Ship Association, which helps promote visits to the port by the larger Tall Ships such as the MIR and the KRUSHENSTERN. Captain Sansom declared that he had an interest in that he was a member of the Falmouth Tall Ships Association Committee and took no part in the discussion.

c. **Letter from Malcolm Bell:** A letter from Mr. Bell, Chief Executive of southwest tourism, in respect of the development of the Cruise Terminal Project was tabled.

d. **Letter from Lord Lieutenant:** A letter from Lady Mary Holborow acknowledging the update on port plans was tabled.

e. **Letter from the Rt. Hon. The Baroness Dean of Thornton-le-Fylde:** A letter from Baroness Dean acknowledging the update on port plans was tabled.

f. **Letter from Mr. J.P. Winskill, Chief Executive, Carrick District Council:** A letter from Mr. Winskill acknowledging the update on port plans was tabled.

g. **Port Engineering Management:** Copy of an article in Port Engineering Management highlighting the need for major

capital dredging to take place in the port and the provision of cruise liner facilities was forwarded for circulation by Mr. Reynolds.

Any Other Business:

Captain Sansom – Advised that he had applied to be accepted on the Common Purpose Programme for 2006. Funding of £1k had been acquired through Business Link and £1k from the FHC training budget. The programme requires attendance of 10 workshops over the year.

Captain Killingback – Visit to Porchester on 16 January to view the completed hull of the Tees Port pilot boat. Cox'n McClarity will also attend.

Mr. Ellis – Has made contact with Alan Shepherd regarding the Local Strategic Partnership and he is keen for a Board member to link in on this group. Mr. Ellis offered to meet with Mr. Shepherd and discuss way forward.

Carlton TV – West Eye View: Recent television programme highlighted the ports of Porthleven and Hayle. Need to establish the future content of this programme and Falmouth's possible involvement. DC&A to address.

The meeting ended at 1255 hours.

The next meeting will be held on Friday 3 February 2006.