



# Falmouth Harbour Commissioners

## **FIXED PENALTY & CLAMPING POLICY**

**Custom House Quay** car park is a pay and display car park and all vehicles must display a current ticket in a clearly visible position and be parked within a marked parking space. Falmouth Harbour Commissioners have a contract with A.S. Parking Enforcement Services to ensure that these regulations are complied with.

A fixed penalty notice may be issued or a clamp may be fitted to any vehicle not displaying a ticket or displaying a ticket that has expired. A clamped vehicle may only be released following payment of a release fee to A.S. Parking Enforcement Services. Falmouth Harbour Commissioners staff cannot instruct A.S. Parking Enforcement Services to release a vehicle once a clamp has been applied.

Should you wish to appeal against the levying of the release fee, you should write in the first instance to A.S. Parking Enforcement Services at the address below.

A.S. Parking  
Unit 30 Victoria Gardens  
St Columb Road  
St Columb  
TR9 6QR

If the appeal is unsuccessful and you feel that the circumstances in which a fixed penalty notice was issued or your vehicle was clamped were unreasonable, you can appeal in writing to Falmouth Harbour Commissioners at the address below. You should enclose copies of all correspondence with A.S. Parking Enforcement Services.

The Leisure Services Manager  
Falmouth Harbour Commissioners  
44 Arwenack Street  
Falmouth  
Cornwall  
TR11 3JQ

Falmouth Harbour Commissioners can only recommend a refund of the penalty in circumstances where A.S. Parking Enforcement Services have clearly breached the guidelines agreed. Recommendations made by the Commissioners are not binding on A.S. Parking Enforcement Services.