



CONSULTATIVE COMMITTEE MEETING

14.00 hrs on Tuesday 7th December 2010

Attendees:

Ian Munday	Chairman
Mark Sansom	Harbour Master
Barry Buist	Leisure Services Manager
Sue Cocks (Minutes)	Leisure Services Account Officer
David Bickle	
Walter Amos	
Peter Morgan	Commissioners
David Muirhead	

Apologies:

Morwenna Richards
Tim Light

The committee started the meeting by thanking Walter Amos for his services on the consultative committee as this would be his last meeting.

In his absence Tim Light was thanked for his services on the committee as this would have been his last meeting too.

1. Apologies

See table above, though nobody had heard from Tim Light

2. Approval of Minutes of the Last Meeting

The minutes of the last meeting were approved

3. Matters Arising

Mark Sansom told the committee that the board had voted in the budget to set aside a provision to get a consultant specialising in public engagement to develop a questionnaire gauging public perception about FHC. This would allow us to tie in the byelaw consultation. This process is ongoing but with a target date of the middle of summer. This will be an introduction for the new committee members to take on.

All the other matters arising were completed.

4. Appointment of Committee Members

After a review, discussion and ballot on the appointment of new committee members the following were chosen:

1st - Chris Smith

2nd - David Carne



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3rd – David Hitchcock

Correspondences will be sent to all the successful and non successful candidates.

5. Minutes of Joint Meeting

Ian Munday thought the meeting with the board was very constructive and the board were very receptive to the views of the consultative committee. Ian Munday asked for the minutes to be changed as stated it said he was the chair but Dave Ellis took the meeting. Ian Munday thought there was a good connection between the board and the consultative members.

Peter Morgan asked the question if there was any need to have another meeting with the board, Ian Munday said one meeting was adequate but there is more scope for the board to use the committee in consultation.

David Bickle mentioned that he had written a letter to the water company in regards to the sewage problem within the harbour but to date had heard nothing back. David Muirhead also expressed concerns for the effluent being in the harbour at times. David Bickle suggested a byelaw to enforce certain size boats having holding tanks but this would be very difficult to enforce.

ACTION: Sue will amend the minutes

6. FHC Award

Several nominations were put forward for the FHC Award these included:

1. Coast watchers – Len Jepp
2. Coastguards
3. Air Sea Rescue – 771 Squadron
4. Sea Cadets – T S Hitchens
5. Seafarers Mission – Mark Mesley/Penny Phillips
6. Coxswains on FHC Pilot Boat
7. Chris Ruberry – Fire Brigade/Safety Team for POFSA
8. David Barnicoat
9. Paul Wilkes – Cornwall marine Network
10. David Nicholls – RNLi
11. Roger Andrew – RNLi

After discussions on all the nominations the following were suggested to be considered by the board:

1. Coast watchers
2. Seafarers Mission
3. Chris Ruberry
4. David Barnicoat

ACTION: Nominations for FHC Award given to the board



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7. Port of Falmouth Development Initiative

Mark gave the group a short update on the progress

The two main issues on the project being funding and the consents for works are still progressing. The consent decision is well overdue from the MMO, about whether they consider the project would have a significant effect on the special area of conservation, if they do consider it does we are obliged to go down the overriding public interest route argument, if they don't they can go ahead with the Food and Environmental Protection Act (FEPA) licenses. It is all going very slowly. The funding part of the initiative is progressing with the masterplan generating intense discussions.

8. Website

FHC have undertaken now to do a redesign of the website. There have been some interim fixes to the existing website to try to improve it. The plan is to build a parallel site working alongside the old one before the new one goes live. This will take at least 12 months to complete. David Bickle asked the question if we owned the code to the current website, which Mark said we don't.

9. Minutes of Board Minutes: July 10, Aug 10, Sept 10 & Oct 10

David Bickle asked if Dave Barnicoat was on the road to recovery which Mark reported he was.

Ian Munday picked up in October's board meeting about the urgent business regarding pro-active customer interface – this is to get a benchmark survey on customer attitudes but nothing has been decided as yet but the consultative committee will be informed.

A query was raised regarding a comment made about the lack of advertising carried out by World Fuel in respect of the port of Falmouth. The Board agreed that CEO should arrange an update and improvement of the port handbook as a web based document.

Fuel quality was brought for discussion; Peter Morgan had received a newsletter from the BMF which stated that the low sulphur fuel is more susceptible to disease because of the bio-fuel. Barry Buist has had talks with our supplier that our low sulphur road fuel with red dye marker in it will have the bio diesel element removed but at a cost to us.

David Bickle noted that the Pilot Boat were taking their Yachtmasters, Peter Morgan stated that they are doing the Yachtmasters Offshore and not the Coastal, also it was the Pilot Boat Crew taking the qualification and not the Pilots. Mark Sansom could not go into detail on the causes of the Arrow fire but repair works are ongoing.

David Muirhead asked about two specific incidents:

1. Chembulk Tortola – came into the port without a pilot and had a near miss with the old wall.



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2. Adela – during the Pendennis Cup she was in collision with another vessel.

10. AOB

David Bickle brought to the meeting the suggestion of getting ISO9000 or ISO14000 (environmental quality standard for any organisation) accredited. Mark Sansom said the board had considered combining these processes next year.

David Muirhead brought discussion to the meeting but was not sure if it related to this meeting or whether he should bring it up at the safety meeting but his points were:

- Issues with the regatta racing finishing line of Trefusis Point in that there were several boats anchored close to the finish line. Is it possible to liaise with the Harbour patrol to prevent this occurring again? Mark Sansom suggested this should be discussed between POFSA and the race officers and how they want to manage the races. Walter Amos had no direct knowledge of this occurrence but will ask it be brought up next year when the regatta races are discussed.
- He asked the question if the office needed specific notification of when the Falmouth Working Boat Harbour race was on, as it seemed to be no-one knew when the race was on this year. It was pointed out that the race date did change this year but it is up to the individual organisation to notify the office of events.
- Can the newsletters be put into smaller envelopes as to reduce the postage costs and also to vet the recipients as David Muirhead had three sent to him. The comment was noted. Back to back photocopying was also mentioned.
- David Muirhead asked if one area could be designated as a drop off point for people to be able to be dropped off to go and get milk papers etc. Mark Sansom said the ferry steps are available to use with a meter depth available at low tide, but David Muirhead disagreed saying that the ferry steps dry out as does the pontoons at the Boat Park. The management of this space would be difficult to manage and people would abuse the privilege. A slightly heated discussion took place with David Muirhead feeling it was sad and tragic that Falmouth Harbour could not provide this facility when Fowey offers this facility. Ian Munday could not quite understand why a space should be designated as there is plenty of room all over the pontoons to be able to drop off and any state of the tide. Due to disagreement not making any headway the matter was closed.

Ian Munday asked if anyone from the consultative committee wanted anything brought up at Harbour Safety Committee meeting being held on Tuesday 21st December he would be willing to speak on their behalf.

Any comments the committee members have on issues, Ian Munday suggested instead of storing them up to be brought up at the meetings to perhaps pass them through Mark or any of us by telephone/email etc outside of the meeting.



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11. Date of Next Meeting

The date of the next Consultative Committee meeting was confirmed as **Tuesday 1st March 2011** at **14:00 hrs** in the Falmouth Harbour Office. Mark and Ian will meet two weeks before to settle the agenda.

The meeting concluded @ 15.45 hrs